



**AJSCS CLIENT COMPLAINT FORM**

STUDENT/CLIENT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

INSTITUTION: \_\_\_\_\_

COURSE: \_\_\_\_\_ STUDENT ID NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT TELEPHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PLEASE DESCRIBE THE COMPLAINT OR PROBLEM YOU HAVE WITH A&JSCS

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HAVE YOU TRIED TO RESOLVE THIS ISSUE INFORMALLY?

YES

NO

[please circle]

IF NO, PLEASE GIVE A REASON WHY

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.....

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**Fax:** + 61 3 9801 2253  
**Mob:** +61 419 319 633  
**Email:** ajstudentcare@bigpond.com  
**Website:** www.guardians4student.com.au

**Location:**  
104 Tyner Road  
Wantirna South 3152 VIC  
Australia

**Postal Address:**  
PO Box 5139  
Hughesdale, VIC 3166  
Australia

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WHAT WAS THE RESULT OF THE INFORMAL PROCESS?

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WHAT WOULD BE A SATISFACTORY OUTCOME FOR YOU?

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STUDENT SIGNATURE:-----

DATE: -----

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